Birthday Party General Information

**PRICING**

<table>
<thead>
<tr>
<th>Total Guest Count (includes children only)</th>
<th>Party Package Size</th>
</tr>
</thead>
<tbody>
<tr>
<td>Party Size</td>
<td>Member</td>
</tr>
<tr>
<td>1-25</td>
<td>$150</td>
</tr>
<tr>
<td>25+</td>
<td>$200</td>
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</tbody>
</table>

*Pool parties may require additional charge.

**GUESTS**

Please keep in mind that we allow a maximum of 40 guests, which includes all children and adults in your party including the host family. The birthday child(ren) are not included in the guest count.

**HOURS**

Birthday parties are available on Saturdays and Sundays between 1PM and 6:00PM. Weekday parties are not available.

The duration of the party is 2-hours long. The party family receives an additional 30 minutes before the party for set-up.

**REGISTRATION**

Parties must be booked at least two weeks in advance online.

Confirmation of date and times will be sent via email.

**PARTIES INCLUDE**

- ½ hour set-up time
- Party space for 2 hours
- Personal Party Assistant for duration of party (including setup)
- Minimum three tables and chairs
- Special gift for birthday child

**DECORATIONS**

You may bring decorations. We recommend visiting our branch before the party to see your space.

**FOOD**

You are responsible for providing the cake, any snacks, food, or beverages. There is limited space available in our refrigerator during the party.

Alcohol is not allowed.

**CLEAN-UP**

Please leave the rented space in the same condition as when you arrived. Throw away all trash and take all belongings with you.

**BEHAVIOR POLICY**

Guests are expected to follow the YMCA’s behavior policy including supervision of each child at all times.
**HOST CHECK-IN / SPACE SET-UP**

Host may check in 30 minutes prior to the party. Check in at the front desk. Staff and party space will not be available if you arrive earlier. Please be respectful of your party time.

**GUEST CHECK-IN**

When guests arrive, they must check in with the front desk and sign a waiver of liability.

**PARKING**

For guests, parking is first come, first served. We have two parking lots, one to the east and one to the west of our main entrance. Street parking is also available.

**REMINDERS**

Here is a list of suggested items to bring with you: Cake, snacks, beverages, cooler with ice, plates, napkins, utensils, cake knife and server, candles, matches or lighter, additional decorations.

**BIRTHDAY PARTY AGREEMENT**

By booking a birthday party, you are agreeing to the following:

Birthday Parties are booked on a first come first served basis and must be done at least two weeks in advance. Confirmation will be sent via email.

The YMCA reserves the right to charge $15.00 per every 15 minutes outside of the allotted party time.

If the Host arrives after the start of the party time, s/he will forfeit that portion of their party. The party time will still end at the scheduled time.

Equipment and/or furnishings may not be removed from the space or premises. Damage to property may result in billing the Host for replacement or repair of equipment, at the YMCA’s discretion.

The Birthday Party Host is responsible for the conduct of their guests. Children must be chaperoned at all times. The YMCA will not accept any liability for those children/guests not accompanied by a parent.

Food and Beverages: No alcohol is permitted. Food and beverages must remain in your rented space.

**HOW TO CONTACT US:**

If you have any questions after reading this document, please contact Bri at: bbaer@ymcasuperiorcal.org or 916-452-9622 ext. 119